



JOB DESCRIPTION

Posting Date:	
Closing Date:	

POSITION DESCRIPTION:

Position Title: Laboratory Tech III **Department:** Laboratory

Classification: Full Time Part Time **Salary:** _____

REPORTING RELATIONSHIPS:

Position Reports To: Director of Laboratory Operations, Lab Operations Manager, Laboratory Supervisor

Supervises: None.

POSITION PURPOSE:

Under the supervision of the Laboratory Director, Laboratory Manager and the Laboratory Supervisor performs all activities required to process blood products for distribution. These activities include donor processing and labeling of blood products, packing and distribution of blood; quality control of blood components, test reagents and equipment, and other duties as may be needed to meet customer needs.

May be trained to perform all technical procedures necessary for the processing, storage and shipping of Hematopoietic Progenitor Cells, depending on individual performance and CRBS needs.

ESSENTIAL FUNCTIONS & BASIC DUTIES:

1. Performs all technical procedures required to process and release donor blood products.
2. Performs quality control tests to determine the quality of blood, blood components test reagents and blood bank equipment.
3. Provide back up to the component processing laboratory in blood component production.
4. Performs local and out-of-area distribution of blood and blood components.
5. Maintains records in accordance with established procedures.
6. Assists with training and orientation of staff.
7. Maintains a clean and orderly work area.
8. Maintains confidentiality.
9. Maintains CRBS image by wearing appropriate attire and having good grooming standards.
10. Actively participates in establishing and maintaining at all times, a positive professional attitude toward donors, the public, volunteers and fellow employees.
11. Performs other duties as assigned.

SUPERVISORY RESPONSIBILITIES:

- a. Supervise all activities required to process blood products for distribution.
- b. Delegates tasks appropriately.
- c. Makes proper arrangements for meals and breaks.
- d. Performs supervisory review of records.
- e. Able to resolve problems relative to laboratory operations.
- f. Sets a good example and is a good role model.
- g. Knowledgeable regarding AABB & FDA.
- h. Monitors staff performance for competency on a daily basis. Initiates retraining as necessary.

QUALIFICATIONS:

Education/Certification: • MT (ASCP) or (AMT) Certification; degreed Medical Technologist awaiting certification*. Blood Center experience preferred.

Skills/Abilities:

- Physical abilities should include manual dexterity and good vision.
- Demonstrates ability and good judgment in solving problems.
- Good time management skills.
- Maintains work quality under the stress of large quantities of work or equipment failure.
- Perform job duties with a minimum of supervision.
- Is capable of lifting 50 pounds with or without accommodation.

Required: • Valid WA state driver's license with a good driving record.

* Employee has one year to receive certification or will be reclassified as Lab Tech II.